

## **Kinderhaven Parent Board Meeting 9/18/12**

Present: Sarah Lockhart, Suzanne Sands, Jane Duncan, Molly O'Neil, Julie Sakici, Nicole Phelan, Jennifer Goldman, Lindsey Ragsdale, Emily Houlihan, Lisa Silvers, Penny Robbins, Joe Mobile

Absent: Amie Marks, Debbie Silver, Julie Sommers

### Welcome Back – Sarah

- Welcome to our new board members and thank you for sticking with us to our returning board members.
- Folders were distributed each containing a calendar, a budget, position log instructions, and a board list. Sarah asked that all board members keep a position log in order to have a record of what they've done to share with whomever may fill the role in the future. She also asked that everyone take a moment to put all of the dates on the calendar into their own calendars.
- All board members have been in touch with Sarah and things are underway so there will likely be more for the committees to report next month.
- Over the summer the calendar was completed and the social committee held the annual summer play date.
- The Purple Parent night has been planned by our Social Committee Co-Chairs, Jane and Lindsey .
- Our volunteer Co-Chairs Julie Sakici and Nicole have been working over the summer and for the past month getting all of the volunteers organized and have all but a few parents participating at this point.
- Community Boards and the Gym have been reserved for Kindershop .
- Community Boards have been reserved for upcoming Drop-Ins.
- The Grant for the Kinderhaven CDs for families was submitted by Lindsey and is in the works.

### Director's Update--Penny

- School is going well and the new teachers, Heather and Lauren, are fitting in well.
- Projects are underway in all classes. Purple is focused on tools and building. Blue is focused on seeds and planting. Red is studying Pop Art via Andy Warhol and things with wings.
- The Trip to Boulder: Amazing! Teachers are passing around and watching some DVDs they were able to get and those can be shared with the Board once they are done. The school was just incredible with 14 classrooms preschool through Kindergarten. They came home with lots of information to share and lots of ideas to implement in the classroom. The evaluation process will be changed and the documentation process will be streamlined based on their learning. The new Art Garden is an idea that was developed based on a discussion with the Director in CO and the kids will be engaged in the transformation process.

- Penny has met with Emily, our designer, a few times and they have already made some changes to the classroom and will be working on storage and the creation of better teacher work space next.
- Wait Lists still exist and she is working on ways to help those families stay connected to the school.
- There is currently no space for a daily Lunch Bunch but it is still being considered if the space can be found.
- Space continues to be an issue.
- Italy – There is a trip in February and one in the Summer. Penny is looking into which will work best for the school. More to come on this.

#### Treasurer's Report—Amie (via email)

- We are in a good financial position and seem to have a nice carry forward from last year. Financial statements will be provided after last year's GIVING TREE GATHERING and the KINDERSHOP committees have one last chance to turn in receipts. People have until the end of September to submit any additional receipts from last year and then financial statements will be shared via email, and covered in detail at the October meeting.
- If you are in charge of a committee or event, and you see a budget listed, you may use that budget in whatever way your committee sees fit and submit receipts to me at anytime. If you feel you need to go over budget, please get approval in advance from this board (ie speak to Sarah). We were seemingly under budget last year (and likely will be even after any additional receipts come in) due to people getting more donated than expected. We should continue to try to get donations before we spend budgets.
- Amie applied for a tax ID on behalf of the board for banking purposes. This will allow us to maintain a small bank account for our budgetary expenses. All grants will continue to be funded through the Friends account.

#### Communications –Suzanne

- If you need to send emails to entire classes or the entire school please let Suzanne know and she can help you with that.
- If you need help creating flyers she is also happy to help with that.
- Suzanne will maintain the website so if you every need something posted or want something related to your role on the board changed on the site just let her know.

#### Purple Parent Night – Jane and Lindsey

- FRIDAY, SEPTEMBER 21 at The Sommers Home They are providing all the food. It should be a good turnout. The Purple Class teachers will attend.
- A sign-up was passed around and board members are supplying beverages. Please contact Jane or Lindsey if you missed signing up.

#### Parent Volunteers – Nicole and Julie Sakici

- All but a few parents are signed up for something.
- Committee chairs were given their lists of volunteers.
- Teachers will also be given lists of classroom volunteers.

#### Fundraising Projects & Partnerships – Lisa

- FALL: HomeMade Pizza Company Night is scheduled for October 9<sup>th</sup>.
- DECEMBER: Possibly planning a “Girls Night Out” at Charming Charlie in Highland Park and we’d get 10% of sales.
- VALENTINES DAY: Possibly doing a Guest Bartending night at a local bar.
- Possible GOLF OUTING for the boys. Logistics need to be worked on. There was discussion about timing since our big fundraisers are already in the spring.
- SPRING: Possibly do a second Pizza night.
- UB Nails “Girls Night” – the possibility of doing this one class at a time was discussed to be both a social event and a fundraiser.

#### Other Discussion

- Compassion Projects – The idea of doing a family compassion project event was discussed. Penny listed a number of things she already has in the works including collecting paper towels all year for Ronald McDonald Houses.
- Everyone was asked to bring ideas for such an event to our meeting in October.
- The Teacher Documentation Station needs new printer ink. Sarah will likely be asking for grant approval via email prior to our next meeting. When we did that grant and provided the computer it was understood that we would maintain it and provide supplies unique to the technology as the platform is not the one used by the city.

#### Upcoming Important Dates

- **Friday, September 21 Purple Parent Night**
- **Tuesday, October 16 Kinderhaven Parent Board Meeting**