

Kinderhaven Parent Board Meeting 10/16/12

Present: Sarah Lockhart, Suzanne Sands, Jane Duncan, Molly O'Neil, Julie Sakici, Nicole Phelan, Emily Houlihan, Penny Robbins, Joe Mobile, Julie Sommers, Amie Marks

Absent: Debbie Silver, Jennifer Goldman, Lindsey Ragsdale, Lisa Silvers

Fall Happenings – Sarah

- Thank you to Julie and Walter Sommers and our Social Committee for an awesome Purple Parent Night.
- Thank you to Julie Sakici and Nicole Phelan for organizing all of our volunteers and room parents.
- Thank you to Jennifer Goldman for getting Nutrition up and running. This month's focus is Vegetables and volunteers will be in the classrooms in the next two weeks.
- Thank you to our committee chairs for Kindershop (Nicole and Julie) and Giving Tree (Lindsey and Emily) for getting things up and running.
- Thank you to Julie Sakici for hosting a Blue Parent Coffee.
- The Homemade Pizza Company Fundraiser brought in \$300. YEAH!
- Keri and Doug Falls have volunteered to host a Blue Parent Night.
- A Red Parent Night is also in the works but a location has yet to be secured.
- GRANT PROGRESS:
 - The Documentation Station Maintenance Grant of \$500 for ink and servicing as needed was approved via email.
 - The CD Grant approved during our last meeting in the spring is moving forward. CD's will be given to families with the soon to be published directories and a postcard about a new optional fundraising opportunity for parents who shop online.
- Thanks to Suzanne for the updates to the website. Linking the city website to our site is being looked into again. If anyone (including Penny and the teachers) would like anything posted or changed just contact Suzanne.

September Meeting Notes – no changes or questions

Director's Update--Penny

- Picture Day is October 25th. Julie Sakici and the Room Parents are currently seeking volunteers to help out that day.
- Penny shared that all of the help organizing the volunteers has been very helpful.
- Spanish is in the works to start in January.
- Compassion Project Update:
 - Free Breakfast Project is on hold until the summer.
 - Little Library Program is progressing. The Little Libraries are being built. Once they are built families will have the opportunity to sponsor them. Sponsoring families will be responsible for decorating, stocking the libraries and maintaining the libraries. Locations are still being chosen.
 - Red Class paper towel drive for the Ronald McDonald House is underway. All families are invited to donate towards this effort throughout the year.

Kindershop – Julie Sommers

- The storage unit is just about full.
- There are likely enough supplies remaining from last year that very few if any will be purchased this year.
- We will likely need a new unit after the holidays. Julie is currently using her basement to hold off on getting the second unit.
- A committee meeting is in the works.
- The community boards are reserved for two weeks prior to the May 18th event.
- The gym is reserved and Joe will do everything he can to get us in as soon as possible for set up on May 17th.

Treasurer's Report—Amie

- Amie is in the process of closing out last year's books. We currently have a surplus of \$524 due to so many generous board members not turning in receipts for reimbursement. We thank everyone for those donations but want to make sure we are also tracking the expenses so we are prepared during years when that does not happen.
- As a result of the surplus and some other accounting issues that were discussed Amie proposed a revised budget that was approved and will be posted on the website.
- Our balance in the Friends Fund is currently \$14, 425.64.

NEW GRANT PROPOSAL

- Amie also proposed a Grant for Classroom Support (\$600) that would be provided in the form of a prepaid card (used like a credit card) so Penny and the teachers can purchase materials on an ongoing basis for projects that come up as a result of their interactions with the children. It was discussed that none of us want our teachers spending their own money for these projects on an ongoing basis, nor do we want project ideas to be abandoned because the money isn't available. Whenever money is spent an expense report detailing the materials and the project will be filled out for record keeping purposes and will also be signed by Penny and the Board Treasurer or Chair. ***Following the meeting this grant was approved via email voting.***

Giving Tree - Emily

- Venue: Lisa Morrison's Home (Thank you Lisa!)
- Theme: Derby Party
- Jen Goldman is working on invites and save the dates.
- There is discussion of a silent auction and raffle.
- A request was made for the creation of a letter/script for people approaching businesses for donations. Sarah is drafting something.

Fundraising Projects & Partnerships – Sarah

- UB Nails “Girls Night” – Invitations have been sent out via Paperless Post. Purple Moms are Nov 1st, Blue Moms are Nov 8th and Red Moms are Nov. 15th. This is a way to provide a fun social event for moms while raising some money for Kinderhaven. The Social Committee will be coordinating snacks and wine.
- We will be moving forward with www.shopkinderhaven.org. It is an online shopping portal that gives back to Kinderhaven based on usage. This will be shared with the parents via a postcard being designed by Suzanne that will be included with the CD and directory when those gifts are distributed.

Other Discussion

- The teachers have expressed an interest in creating a Kinderhaven DVD so they may be writing a grant proposal seeking funding for that project. Hopefully it would come out around the time that the Giving Tree invitations are sent out.

Upcoming Important Dates

November 1st UB Nails Event for Purple Moms

November 8th UB Nails Event for Blue Moms

November 13th Next Kinderhaven Parent Board Meeting CROYA 9:30 AM

November 15th UB Nails Event for Red Moms