

## **Kinderhaven Parent Board Meeting 3/19/15**

### **Attendance**

*Present: Sarah Lockhart, Annie Lenzke, Chris Bjork, Lisa Lersch, Penny Robbins and Joe Mobile*

*Absent: Julie Sommers, Sarah Steiner, Suzanne Sands, Emily O'Brien, Jane Duncan, Molly O'Neil, Eva Minnig, Nicole Phelan, Katie McCarney and Lizzy Jaworski*

### **Looking Ahead & Updates – Sarah**

- Parent Board Spring Planning Questionnaire – Hard copies were distributed (to also be emailed). Please return to Sarah by April 10<sup>th</sup> with your intentions for next year. Make sure to keep your position logs up to date especially if you plan to leave the board or hope to switch positions next year.
- New Parent Coffee – Date changed to WEDNESDAY, APRIL 8<sup>th</sup>, 9:30-11AM at Molly's home. Jane has ordered invitations and the mailing list is being finalized.
- Year End Board Dinner – This will be held on Thursday, May 28<sup>th</sup>. Potential location: Wisma in Lake Bluff. More to come.
- KPA Pizza Night - We earned approx. \$90 total (over \$560 in sales). Bake425 kicked back 15% of all sales this year vs. \$5/large pizza with HomeMade Pizza Co. last year - so outcome not as profitable. We should continue to promote this event through the rec center/city staff. In the future, Teri Laurila (Rec Center Office Manager) offered to stuff flyers into paycheck envelopes if materials are provided to her in time.
- Spring Survey – Please think about your role on the Parent Board and let Lisa know if there are any questions you might like to have included – great opportunity to obtain feedback from families to make your job more effective. Please share any thoughts with Lisa before next Board meeting. Survey will be distributed immediately following Giving Tree event (end of April).
- Classroom Projector Grant Approved – The proposed grant (\$258.00) to replace the school's broken overhead projector has been approved by all Board members with a unanimous vote "in favor."

### **February Meeting Notes – Sarah (on behalf of Suzanne)**

- No changes or questions.

### **Director's Update— Penny**

- **GRANT PROPOSAL** Penny expressed gratitude for the approval of the \$258.00 grant. This grant will be used to replace a no longer functioning 8-year old projector that has been used almost daily in all three Kinderhaven classes including TakeTwo and Baby Reggio. It is a crucial piece of equipment for the classroom and the staff is very appreciative to have it replaced.
- **TAKE TWO** They will be adding a Take Two WEDNESDAY class next year.
- **BABY REGGIO** There will be an additional 15 minutes added to this class next year (making it a full hour). The class will also be broken into two age groups: 12-24 mo's and 24-36 mo's. Penny believes this will make for a smoother transition into the Purple Class.
- **ART SHOW** Volunteers will be needed to help set up for the Art Show on Sunday, May 3<sup>rd</sup>. A sign-up sheet will likely be circulated at the next board meeting and potentially posted outside of the classroom as well.
- **WORKSHOP** Penny will be attending a workshop tomorrow focused on children & creative recycling.

- **“TRINKETS” COLLECTION** Please continue to bring in any of your children’s “trinkets” for a major Giving Tree auction piece that is currently in the works.

**Treasurer’s Report – Sarah (on behalf of Emily)**

- We are on budget at this point.
- Please do not hesitate to turn in receipts as Giving Tree expenses are incurred so we can stay ahead of it.
- Checks/cash for Purple Class Field Trip have been successfully collected.

**Kindershop – Sarah (on behalf of Julie)**

- The Collection Event/Play Date for families on Friday, March 6<sup>th</sup> was a great success. Volunteers helped transport all of the donations to the storage unit on the following Monday, March 9<sup>th</sup>.
- A second storage unit has been rented and is already filling up.
- The chairs are constantly in the process emptying the lobby and taking items donated to the storage unit.
- Volunteers will be needed the weekend of Kindershop, Friday & Saturday, May 15 & 16. Recruitment of volunteers tbd.

**Nutrition – Chris**

- Chris is planning for next year. She would like to implement some “take home” activities for children and their families. In-class food components have proven to be challenging due to serious food allergies amongst the students.
- More nutrition volunteers would be helpful next year. The board members discussed putting together a more informative/interactive panel during next year’s school orientation to provide new parents with a better understanding of what each volunteer role truly entails. This will hopefully encourage greater participation and allow conversations/q&a’s to happen before the school year officially begins.

**Giving Tree – Sarah & Annie**

- The invitation has been printed and the mailing list is being finalized.
- RSVP’s will be sent to Emily’s attention (all responses entirely confidential).
- A food & beverage sign-up sheet was distributed at meeting. This will be circulated to Board Members first and then opened up to families.
- Volunteers will be needed to help set up on the day of Giving Tree, April 25<sup>th</sup>. Must be a quick-turn around just prior to the start of event.
- Auction Etc. There will be a gift card board, Heads & Tails wine game and fun auction items including art pieces from each class and one whole school project.

**Upcoming Important Dates MARK YOUR CALENDAR**

**NEXT MEETING:**

**Thursday, April 23<sup>rd</sup> at 9:30**

**AM @ CROYA**

**April 8<sup>th</sup> New Parent Coffee**

**April 25<sup>th</sup> Giving Tree Gathering**

**May 3<sup>rd</sup> Art Show**

**May 15<sup>th</sup> Kindershop Set Up**

**May 16<sup>th</sup> Kindershop**

**May 21<sup>st</sup> Old/New Board Meeting**

**May 28<sup>th</sup> Annual Parent Board Dinner**



**Thank you for reading to the end of the Parent Board Notes!**